

Watson Elementary School

PAC Minutes

Tuesday, November 21, 2023

Location: Ms. Winter's Classroom

In attendance: Kelsey Ohs (Chair), Alicia Psajd (Treasurer), Stephanie Dillon (Secretary), Kele Nash (Hot Lunch Coordinator), Terry Bateman (Principal), Jackie Berkes (Vice Principal), Kathy Hocken, Jaimie Vieira, Kat Neal.

Call to order at 7:05PM

Introductions.

Motion to adopt last month minutes by Kele.

Chair Report

Halloween Dance went overall really well. PAC raised \$261. Consensus for prices to be raised and less variety. Friday, February 9 is our next dance with the theme of tropical vacation.

Fundraisers - \$345 profit from Global Coffee. Purdy's, Neufeld's, Mabel's Labels are all active.

Playground Update

Emil Anderson politely rejected contributing to our playground fundraiser, but said to keep them in mind for the future.

Treasurer's Report (attached)

GIC follow-up. We want to be able to access the funds within this next year.

There are two options. Our current interest rate is 1.4%. We're tied to using the Rotary's purchase on a timeline so we can really only go with the option that allows us access to the funds - 12 month term, minimum of 30 days and then can be accessed without penalty. 3.10% interest. All present voted in favour.

Hot Lunch Report

The program for milk & fruit/veg cut back to only delivering to 75% of our school population instead of 100%. Haven't heard any classrooms lacking from students who want to partake.

Hotdog fundraiser we lost money on. Thoughts on the PAC doing the hotdogs ourselves because there's too many cons with the company we went with before.

McDonald's went well. Winter session is currently open on munchalunch.

Grade 5 Fundraising

Poinsettias are for sale. Bottle Drive is still open. The Grade 5 camp is only one night this year, still don't have a final cost yet.

Old Business

Christmas Hampers are ongoing. Notes are ready to go out to local grocers. We've budgeted for 10, we'd really like to get 12. Hampers will go home on Thursday, December 21.

New Business

Primary concert is Wednesday, December 13. PAC is tasked with turning the stage into a wintery Christmas kitchen. Set-up on the 8th, take-down on the 14th. The communication needs to be clear on where to drop students off for the evening concert.

Ms. Graham needs a parent volunteer for the powerpoint presentation.

Principal's Report

Canned food drive is starting on December 4.

December 8 is the hotdog lunch from Chilliwack Community Services.

December 11 & 12 is the Christmas Concert rehearsals.

Report cards go home week of December 11-15.

Maker kits – Ms. Thiessen would like around \$500 to replenish the kits. Including: pompoms, hot glue sticks, popsicle sticks, etc. Recommended to write up a proposed budget and bring it to a PAC meeting and we will put it to a vote.

Social committee: Jen Thiessen is wondering if PAC wants involved.

Open Discussion

Watson Wildcat clothing exchange after its outgrown so parents could source Wildcat wear.

Comment from a parent about condensing field trip forms coming home. Wants a lump sum to pay at once. Admin says the risk levels have to be evaluated. Liability reasons prohibit us from doing so at this time. Possibly in the future it will be online.

Next PAC Meeting is Tuesday, January 23, 2024

And for February's meeting - Tuesday, February 13, 2024

Meeting adjourned at 8:26PM.

*If you'd like to view more thorough meeting minutes, then please contact Stephanie Dillon

Watson PAC Treasurer Report

Oct. 1, 2023- Oct. 31, 2023

PAC meeting date: Nov. 21, 2023

Current Funds in Accounts at	Beginning of Period	End of Period	Variance
General Account	\$17,217.44	\$8,679.44	-\$8,538.00
Playground Account	\$72,150.57	\$72,236.36	\$85.79
Gaming Account	\$9,276.40	\$3,723.90	-\$5,552.50
Account Total	\$98,644.41	\$84,639.70	-\$14,004.71
Revenue - General			
	Current date range		
Munch-a-lunch (Stripe)	\$4,596.51		
Cheque deposits: coupon book fundraiser	\$45.00		
Cash deposits: coupon book fundraiser	\$765.00		
E-transfers: hot dog hot lunch	\$21.00		
Cash: Halloween dance concession	\$1,200.90		
Halloween dance: gr5 pizza tip contribution	\$40.00		
Revenue Total	\$6,668.41		
Revenue - Playground			
	Current date range		
Monthly accrued interest	\$85.79		
Revenue Total	\$85.79		
Revenue - Gaming			
	Current date range		
	\$0.00		
Revenue Total	\$0.00		
Expenses - General			
	Current date range	Sept carryover 2023-2024 Budget	Variance
Bank fees: e-transfers*	\$5.00	\$1.25	-\$3.75
Fundraiser-vendor: Great Little Coupon Book	\$1,260.00	n/a	n/a
PAC meeting refreshments	\$13.47	\$180.00	\$166.53
Cheque-Watson-teacher wishlists+resources	\$5,400.00	\$5,400.00	\$0.00
Cheque-Watson-field trip cost assistance	\$5,000.00	\$5,000.00	\$0.00
Fundraiser-vendor: Hofstede's Country Barn	\$560.00	n/a	n/a
Halloween dance-pizza-online orders-Papa John's	\$528.82	n/a	n/a
Halloween dance-concession	\$655.30	n/a	n/a
Staff appreciation-extras	\$132.79	\$500.00	\$367.21
Hot lunch-vendor: Corner Kick Concessions***	\$1,449.00	n/a	-\$55.85
PAC supplies	\$19.03	\$181.87	\$162.84
Cash float	\$183.00	\$183.00	\$0.00
Expense Total	\$15,206.41		
Expenses - Playground			
	Current date range		
Expense Total	\$0.00		
Expenses - Gaming			
	Current date range	2023-2024 Budget	Variance
Bus transportation	\$5,150.00	\$5,150.00	\$0.00
Halloween dance-DJ	\$400.00	\$900.00	\$500.00
Bank fees: e-transfers**	\$2.50	\$2.50	\$0.00
Expense Total	\$5,552.50	\$6,052.50	\$500.00
Revenue minus expense for period			
	General Account	Playground Account	Gaming Account
Revenue Total	\$6,668.41	\$85.79	\$0.00
Expense Total	\$15,206.41	\$0.00	\$5,552.50
Total variance in accounts	-\$8,538.00	\$85.79	-\$5,552.50
Fundraising Profits			
Coupon books	\$1,204.74		
Hofstede's Country Barn: apples	\$52.24		
Hot lunch-vendor: Corner Kick Concessions***	-\$55.85		
Halloween Dance	TBD on Nov 2023 report		
*main account expense: 1x e-transfer cost was paid via Halloween Dance profit (additional 1 to be accounted for in Nov 2023 report)			
**gaming account expense: 2x e-transfers cost were paid via Halloween Dance profit			
***Corner Kick Concessions-hot dog hot lunch-loss due to: 2x refunds, insufficient meal pricing			