

Watson Elementary School

PAC Minutes

Tuesday, January 23, 2024

Location: Watson Elementary Library

In attendance: Kelsey Ohs (Chair), Alicia Psajd (Treasurer), Stephanie Dillon (Secretary), Kele Nash (Hot Lunch Coordinator), Terry Bateman (Principal), Jackie Berkes (Vice Principal), Sarah Featherstone, Kathryn Neal, Jaime Vieira, Breanna Crow

Call to order at 7:00pm

Motion to adopt last month minutes by Kele Nash.

Chair Report

Christmas hampers – We were able to create hampers for 12 families. Consider increasing budget of \$1,000 to \$1,500 to reflect inflation for next year.

Updated rules in our Facebook group.

Fundraisers – Mabel's Labels is sending a cheque for \$60 to us. Still ongoing. Purdy's is upcoming.

Playground Update

We were rejected for Capital Gains matching grant because they didn't think we'd be able to complete our project in 3 years.

We just applied for a Blue Cross grant.

Activity Centre and Sway Fun is \$125,000 and we have \$122,000. We need \$3,000 more and construction can start in July for the first phase of the inclusive playground.

Treasurer's Report (attached)

Gaming grant – we were declined due to a late application because of transition from old PAC to new PAC. Hopefully we can apply at the end of the school year and there won't be any snags for this upcoming year. Right now, existing gaming funds have to be used by the end of June.

Proposal from Ms. Thiessen for the maker kit supplies – we have extra funds currently, since the Welcome BBQ didn't cost our entire budget.

Hot Lunch Report

Discussion point – it doesn't work to bring the students out to a food truck (i.e. hotdog/Kona)

We've reached out to Booster Juice (too costly), Stormy's (not set up for a mass amount in a small period of time), Kent's ice cream sandwiches.

We've reached out to Subway, Taco Del Mar, White Spot, Hana Sushi, Chopped Leaf. Just some other ideas for the future. Will be putting out a Survey Monkey at the end of the school year about hot lunch/treat days.

Grade 5 Fundraising

Poinsettias didn't do very well. Gift wrapping station and some donations from the entrepreneur fair.

Upcoming – smencils/dance/freezies in May

Old Business

Proposal from Jen Thiessen to replenish the maker kits. Vote – unanimous vote in favour.

New Business

Tropical Vacation dance – Friday, February 9 5:00-7:00pm

We'll need parent volunteers. Adjusting the concession price points and limited variety. We've looked into a Square machine for card purchasing. Not to purchase right now, but maybe next year. We'll remain cash this year. Grade 5 will be handling décor. Same DJ as Halloween dance. Still doing pizza from Papa Johns pre-order.

Volunteer opportunities – dance flyers (waiting on Papa Johns to confirm prices) before those go out hopefully early next week

Dance – set- up/ tear down, kitchen help, pizza pick-up, etc.

Principal's Report

Various staffing changes

Assembly with 2 BC Lions players - January 31

Valentines Day – February 14 – wear red/white/pink/purple

Ready, Set, Learn – Wednesday, February 21

Early Dismissal – March 1

Super Reader Assembly – March 4

Talent Show – March 15 (Friday before Spring break)

Rainbow crosswalk – waiting on quote

Open Discussion

Next meeting is Tuesday, February 13, 2024 at 7:00pm in the library

Future meetings will be:

- Tuesday, April 9
- Tuesday, May 14 AGM
- Tuesday, June 4 with new execs

Meeting adjourned at 8:28pm

*If you'd like to view more thorough meeting minutes, then please contact Stephanie Dillon

Current Funds in Accounts at		Beginning of Period	End of Period	Variance
	General Account	\$14,389.73	\$13,895.29	-\$494.44
	Playground Account	\$74.95	\$75.04	\$0.09
	Playground Account-GIC	\$72,497.86	\$72,497.86	\$0.00
	Gaming Account	\$3,522.65	\$2,876.24	-\$646.41
	Account Total	\$90,485.19	\$89,344.43	-\$1,140.76
Revenue - General		Current date range		
	Munch-a-lunch (Stripe)	\$3,535.30		
	Purdy's Chocolates fundraiser	\$783.89		
	Revenue Total	\$4,319.19		
Revenue - Playground Account		Current date range		
	Monthly accrued interest	\$0.09		
	Revenue Total	\$0.09		
Revenue-Playground GIC		Current date range		
	Monthly accrued interest	\$0.00		
	Revenue Total	\$0.00		
Revenue - Gaming		Current date range		
		\$0.00		
	Revenue Total	\$0.00		
Expenses - General		Current date range	Carryover 2023-2024 Budget	Variance
	PAC meeting snacks	\$12.48	\$166.53	\$154.05
	Christmas hampers	\$1,016.84	\$1,000.00	-\$16.84
	Staff appreciation-holiday cheer	\$59.85	\$367.21	\$307.36
	Treat day-SinAmen	\$485.50	n/a	n/a
	Hot lunch day-Jim's Pizza+delivery	\$1,510.00	n/a	n/a
	Munch-a-lunch reimbursement (moved)	\$33.00	n/a	n/a
	Hot lunch day-juice boxes	\$75.96	n/a	n/a
	Hot lunch-McDonalds (Nov)	\$1,615.00	n/a	n/a
	Bank fee-etransfers	\$5.00	\$0.00	-\$5.00
	Expense Total	\$4,813.63		
Expenses - Playground		Current date range		
	Expense Total	\$0.00		
Expenses - Gaming		Current date range	Carryover 2023-2024 Budget	Variance
	Recorders	\$300.00	\$300.00	\$0.00
	Christmas concert decor	\$248.10	\$250.00	\$1.90
	Hot Lunch labels	\$98.31	\$25.00	-\$73.31
	Expense Total	\$646.41	\$575.00	-\$71.41
Revenue minus expense for period		General Account	Playground Account	Gaming Account
	Revenue Total	\$4,319.19	\$0.09	\$0.00
	Expense Total	\$4,813.63	\$0.00	\$646.41
	Total variance in accounts	-\$494.44	\$0.09	-\$646.41
Fundraising Profits				
	Hot Lunch-McDonald's (Nov)	\$496.70		
	Treat day-SinAmen	\$273.41		
	Purdy's Chocolates	\$783.89		
	Hot lunch-Jim's Pizza	\$419.72		
Main Account				
	December fundraising profits	\$1,973.72		
	November fundraising profits	\$1,100.25		
	October fundraising profits	\$1,201.13		
	September fundraising profits	-\$33.74		
	Total fundraising profits	\$4,241.36		

Dec 1 - 31, 2023