

Watson Elementary School

PAC Minutes

Tuesday, September 24, 2024

Location: Watson Elementary Library

In attendance: Kelsey Ohs (Chair), Kele Nash (Co-Chair), Justin Nearing (Treasurer), Stephanie Dillon (Secretary), Jackie Berkes (Principal), Lisa Fugger (Vice Principal), Kat Neal, Jaspreet Kaur, James Lam

Call to order at 7:02PM

Adoption of the agenda: Kele

Introductions.

Motion to adopt June minutes: Kele

Chair Report

Newsletters went home. New Families tea went well. Meet the Teacher night was successful.

Fundraisers – Term 1 -Mabel's Labels is ongoing. Great Little Coupon book is open now. Krispy Kreme donuts, Fresh to You veggie bundles, family photo gift cards, Neufeld's & Purdy's are upcoming this Fall. Fundraising goal is \$3,000 this year.

Playground Update

Phase One build will be starting any day now. Received a \$10,000 cheque over the Summer.

Co-Chair / Hot Lunch Report

Survey feedback from last year was really good with what we have served in the past. Hot dogs, McDonald's, SinAmen Bun Co, Jim's Pizza & Pasta are all the options that will be offered in Term 1.

There will be no more milk/ fruit/ veg this year as the District decided to go a different way. The PAC will be doing something in place of that per term starting with bannock on Thursday.

Treasurer's Report (attached)

We have 3 accounts for the PAC: General, Gaming (a BC grant given on a yearly basis which is proceeds from casinos), Playground. The Playground funds are in a GIC.

Proposed budget for the 2024/2025 school year was presented in detail.

Stream of Dreams is extremely busy and won't be able to install until the Fall of 2025 so Kelsey proposed and motioned to remove this from this year's budget and Justin seconded.

Proposal for a new PAC laptop submitted by Stephanie. Kelsey put it to a vote and all were in favour.

Square POS (Point of Sale) machine proposed by Kelsey. All in favour.

General budget/ Gaming budget/ Playground budgets were all approved.

Grade 5 Fundraising

Fundraising has started with their freezie sales.

Old Business

Cross walk repaint with the white border for accessibility was completed over the Summer.

New Business

Event Planning Committee opportunity:

- Halloween family dance – October 24th 5:00-7:00PM
- Playground unveiling celebration – TBD

Fundraising Committee opportunity

*Please contact the PAC if you're interested in either of these.

Volunteer opportunities:

Bannock – September 26th 8:30AM – until approximately noon – shift work available

Hot Lunch / Photocopying / Fundraising / Halloween family dance

Principal's Report

Enrollment – 443 students

Staffing – still hiring for a Child & Youth Care worker

Thursday, September 26th is Orange Shirt Day for Truth & Reconciliation

Friday, September 27th - pro-d day

Thursday, October 17th – parent/teacher conferences from 3:00-5:00PM

Friday, October 18th – early dismissal

Tuesday, October 22nd – photo day

Feeding Futures Food Program – any student has access to healthy nutritious food all day long

Affordability Fund – any funding available for students to participate in school events / school supplies

Parking lot – please use crosswalks and pull through the drop off lane without idling

Halloween – costumes are permitted on Thursday, October 31st. No weapons, no gore, no inflatables, students must be able to use the washroom independently – Elementary School appropriate

Wednesday, December 11th - Christmas Concert - Kindergarten / Grade 1 / Grade 2

Open Discussion

Do we like the idea of doing Zoom for PAC meetings? Maybe put a poll on Facebook and find out.

Upcoming meetings:

- Tuesday, October 29th 7:00PM
- Tuesday, November 19th 7:00PM

Meeting adjourned at 8:18PM

Watson PAC Treasurer Report

July 1, 2024 - August 30, 2024

| Account Overview | | | |
|--------------------------------------|----------------------|--------------------------------------|-----------------|
| Account | Beginning of Period | End of Period | Variance |
| General Account | \$ 27,116.04 | \$ 27,116.04 | \$ - |
| Playground Account | \$ 5,931.50 | \$ 5,942.50 | \$ 11.00 |
| Playground Account-GIC | \$ 72,497.86 | \$ 72,497.86 | \$ - |
| Gaming Account | \$ 9,022.20 | \$ 9,022.20 | \$ - |
| Account Total | \$ 114,567.60 | \$ 114,578.60 | \$ 11.00 |
| General Account - Revenue | | | |
| Revenue | Amount | Note | |
| <i>No revenue</i> | | | |
| Revenue Total | \$ - | | |
| General Account - Expenses | | | |
| Expense | Amount | Note | |
| <i>No expenses</i> | | | |
| Expenses Total | \$ - | | |
| Gaming Account - Revenue | | | |
| Revenue | Amount | Note | |
| <i>No revenue</i> | | | |
| Revenue Total | \$ - | | |
| Gaming Account - Expenses | | | |
| Expense | Amount | Note | |
| <i>No expenses</i> | | | |
| Expenses Total | \$ - | | |
| Playground Account - Revenue | | | |
| Revenue | Amount | Note | |
| July Monthly Interest | \$ 5.79 | | |
| August Monthly Interest | \$ 5.21 | | |
| Revenue Total | \$ 11.00 | | |
| Playground GIC - Revenue | | | |
| Revenue | Amount | Note | |
| Monthly Interest | \$ - | <i>Monthly interest not reported</i> | |
| Revenue Total | \$ - | | |
| Playground Account - Expenses | | | |
| Expense | Amount | Note | |
| <i>No expenses</i> | | | |
| Expenses Total | \$ - | | |
| Account Variance | | | |
| Account | Revenue Total | Expense Total | Variance |
| General Account | \$ - | \$ - | \$ - |
| Gaming Account | \$ - | \$ - | \$ - |
| Playground | \$ 11.00 | \$ - | \$ 11.00 |

WATSON PAC - PROPOSED BUDGET - 2024/2025 - MAIN ACCOUNT

| BUDGET ITEMS | OPERATING FUNDS | NOTES |
|--|--|--|
| Teachers Wishlist | \$5,400.00 | <i>(\$200/division x 22 divisions + \$1000 resources)</i> |
| Field trip cost assistance | \$5,000.00 | |
| PAC supplies | \$300.00 | |
| Playground Unveiling | \$500.00 | |
| PAC meeting refreshments/snacks | \$200.00 | |
| Christmas hampers | \$1,500.00 | <i>(up to 15 hampers, \$100 ea)</i> |
| Munch-a-lunch account fee | \$336.00 | |
| Staff luncheon | \$1,000.00 | |
| Year end admin baskets | \$200.00 | <i>(4 baskets, \$50 ea)</i> |
| Staff appreciation-extras | \$750.00 | <i>2 teacher appreciation day; office admin day; principal; custodial;</i> |
| Sidewalk Paint | \$500.00 | |
| Fish Paint | \$1,000.00 | |
| Laptop | \$650.00 | <i>Preferably Windows (works best with OneDrive)</i> |
| Maker Kits | \$500.00 | |
| Snack Day (Apple/Cheese String) | \$1,500.00 | <i>New for 2024; Replacement for Milk + Veg depreciation</i> |
| Square POS Terminal | \$450.00 | |
| Intermediate Movie Day (Wild Robot) Gr. 3-5 | \$1,000.00 | |
| Primary Special Event K-2 | \$1,000.00 | |
| Kinder fair | \$150.00 | |
| Welcome tea | \$150.00 | |
| Grade 5 Continuation Ceremonies | \$500.00 | |
| Bannock-supplies | \$85.00 | |
| Playground Funding | \$8,000.00 | |
| Budget Total | \$30,671.00 | |
| Current bank balance | \$27,076.04 | <i>As per Sept 5, 2024</i> |
| Expected 2024/2025 Revenue | \$23,500.00 | <i>See below (2024/2025 Revenue Expectation)</i> |
| End of Fiscal Year Total | \$50,576.04 | |
| End of Fiscal Year - Desired Balance | \$20,000 | <i>Float we want to be left with at end of year</i> |
| Total Budget Available FY 2024/2025 | \$30,576.04 | |
| Budget vs. Total Available | (\$94.96) | <i>Difference between current budget and total available</i> |
| 2024/2025 Year End Account Total (Expected) | \$19,905.04 | |
| 2024/2025 Revenue Expectations | | |
| Hot lunch& treat days | \$5,000.00 | <i>Over \$5000 last year</i> |
| Fundraisers | \$3,000.00 | <i>Over \$3000 last year</i> |
| Knight Rd. Grant | \$15,500.00 | <i>Guaranteed yearly grant</i> |
| Total | \$23,500.00 | |

VATSON ELEMENTARY SCHOOL - PROPOSED BUDGET 2024/2025 - GAMING ACCOUNT

| BUDGET ITEMS | GAMING FUNDS | NOTES |
|--------------------------------|---------------------|--|
| Field trips-bus transportation | \$5,000.00 | |
| Jerseys | \$1,200.00 | 24 reversible, fully printed, numbered + watson logo |
| Recorders | \$300.00 | |
| Dances-DJ fee | \$900.00 | (2 dances, \$450 ea) |
| BCCPAC membership | \$100.00 | |
| Grade 5 camp | \$1,500.00 | |
| Student Enrichment | \$22.20 | Ad-hoc overflow amount to use all gaming funds |
| | | |
| TOTAL | \$9,022.20 | |
| | | |
| Current bank balance | 9,022.20 | |
| | | |
| | | |
| YEAR ENDING AMOUNTS | | |
| Difference | \$0.00 | All funds to be used yearly |

VATSON ELEMENTARY SCHOOL - PROPOSED BUDGET 2024/2025- PLAYGROUND ACCOUNT

| BUDGET ITEMS | PLAYGROUND FUNDS | NOTES |
|----------------------------|-------------------------|---|
| Playground Phase 1 | \$129,232.95 | Phase 2 projected cost: \$190,000 (not this year) |
| | | |
| | | |
| TOTAL | \$129,232.95 | |
| | | |
| EXPECTED REVENUE | | |
| PAC contribution | \$8,000.00 | |
| Chilliwack Foundation | \$10,000.00 | |
| Current bank balance | \$5,942.50 | |
| GIC | \$72,497.86 | |
| Rotary Club contribution | \$50,000 | |
| Total | \$138,440.36 | |
| | | |
| YEAR ENDING AMOUNTS | | |
| Difference | \$9,207.41 | |