

WATSON ELEMENTARY SCHOOL  
PAC MINUTES  
NOVEMBER 25<sup>TH</sup>, 2025 @ 7:00PM  
LOCATION: WATSON ELEMENTARY LIBRARY

**In Attendance:**

**Council:** Kelsey Ohs (Chair), Kele Nash (Co-Chair), Justin Nearing (Treasurer), Geri Marshall (Secretary)

**Administration:** Jackie Berkes (Watson Elementary Principal), Lisa Fugger (Vice Principal)

**Attendees:** Jaime Vieira, Sarah Allen, Courtney Langelaan, Amy Dhanjal (SD33 Communications Manager)

**I. Welcome / Call to Order**

Kelsey O. called to order the regular meeting of the Watson Elementary School Parent Advisory Council (PAC) at 7:00pm on November 25<sup>th</sup>, 2025.

**II. Introductions**

Kelsey O. conducted introductions with all persons present.

**III. Adoption of Agenda**

Kelsey O. introduced the agenda for the November Watson PAC Meeting. Copies were available on site for viewing and were posted online prior to the meeting.

The motion to accept the agenda and any amendments was CARRIED.

*The agenda was approved.*

**IV. Approval of October General Meeting Minutes**

Kelsey O. asked for a motion to accept the October General PAC Meeting Minutes. Copies of the meeting minutes were available online for viewing prior to the meeting.

The motion to accept the minutes was CARRIED.

*The minutes were approved.*

**V. District School Capacity Discussion**

Guest: Amy Dhanjal (SD33 Communications Manager)

The SD33 School District is considering changes to schools and District programs to balance enrollment and capacity over the next 10-15 years. The District is in the planning and consultation stages of determining the best course of action moving forward and is looking to gather public options.

This has been in discussion for some time due to the fast growing family needs of the District. The largest growth in the student population is noticed in grades 9 through 12. It has been a challenge to balance enrollment for all students and ensure that families in all grades have access to the school within their neighborhood. This is the priority.

G.W. Graham for example recently received an expansion to their property which is already at capacity.

The proposed change for Watson Elementary is to reestablish the catchment boundary and remove the choice of middle school (currently being Slesse Middle School and Vedder Middle School) for a more predictable option. When there is a choice between middle schools the resulting trickle effect is an unbalanced student population being filtered through middle schools and eventually funneled to the secondary (high) schools resulting in overcrowding. Catchments will also be reassessed for each “level-up” into the next school progression (Elementary to Middle; Middle to Secondary).

SD33 is looking to create more predictability in student population movement for planning purposes. Sardis Secondary is also receiving a planned expansion in the future and needs a certain amount of students to fill those spaces.

**Watson Elementary will be hosting SD33 members for a parent meeting on Tuesday, December 2<sup>nd</sup> at 7pm to discuss the proposed changes and to take questions. For immediate inquiries, please send an email to [communications@sd33.bc.ca](mailto:communications@sd33.bc.ca).**

## **VI. Reports**

### **a) Chair**

*i) DPAC Position Open* – Still open and unoccupied. Anyone wishing to join and fill this position is welcome to show interest to the PAC.

*ii) Fundraising Term 1 is complete* – Total Raised: \$2,432.35

1) Great Little Coupon Book Profits: \$967.50

2) Neufeld's Farms Profits: \$699

3) Purdy's Profits: \$765.85 (Purdy's will be ready to go home on December 4th)

### **b) Co-Chair / Hot Lunch**

*i) Treat Day* – Next treat day will be provided by SinAmen Bun Co. on December 5<sup>th</sup> (ordering Closes November 28<sup>th</sup>).

ii) *Donations / Thanks* - So far this year \$580 dollars in donations have been collected through the Munch-a-Lunch program which has been used to provide hot lunches to students who may not be regularly able to access the program.

Thank you to all that donate. Your contributions make a direct impact in a student's day. Any remaining amounts will be rolled over into next term for supporting families or it may be transitioned into the Starfish program.

Thank you to the Jim's pizza volunteers for the last successful hot lunch that went over successfully.

#### **c) Treasurer**

It's been a busy month for financial movement as PAC has been focused on paying for Term 1 commitments (teachers wish list, stream of dreams, support resources for non-teacher support staff, coupon book settling, hot lunch expenses, etc.).

There has been some movement in the Gaming Account (payments for the Halloween dance and student busing). Playground account money was moved into a GIC so that it may earn a good amount of interest over time.

*\*See Attached Watson PAC Revenue & Expense Sheet*

#### **d) Grade 5 Fundraising**

Moving along nicely. Smencils have been ordered for the next Grade 5 fundraiser which may happen before winter break or may be in the new year.

### **VII. Old Business**

#### **a) Road Sign Follow Up**

Road sign design and purchase to help with keep drivers in the school zone aware of safety precautions is pending and with the school admins. Admins have been focused on parking lot issues in the meantime.

#### **b) Halloween Dance Success**

The Halloween dance, hosted in collaboration with Grade 5 fundraising, was a great time with

a lot of attendees and good positive feedback. Over 450 people came to the event. Thank you for all that attended and donated resources or time to the event.

Many volunteers took part in the setup and take down which was much appreciated. PAC ran the concession stand and pre-ordered pizza. Approximately \$700 was made on concessions. The DJ was great and familiar with the school and which appropriate songs to play.

There was a parent comment that it would be appreciated if there was more supervision of the older grades at the family event. It was very busy with siblings as well. Parents / Guardians are tasked with supervising their own children at several school supported events throughout the year. The PAC and administration will do their best to ensure safety protocols are known prior to such events.

### **c) Social Media**

It was suggested at a previous PAC meeting that PAC information and news could be broadcast on more social media platforms to reach all parents. Anyone willing to set up and show interest in possible social media management of PAC information can please contact the PAC to work on expansion of this idea.

## **VIII. New Business**

### **a) Knight Road Legacy**

Each year, Watson Elementary PAC receives a portion of profits from the slot machines at the local Casino. The PAC was recently made aware of the sale of the Casino and did an inquiry to see if the legacy funds would be affected. We have been told that the funds will still be available and are waiting for confirmation in writing.

There is approximately 9 or 10 more years left where the PAC should be receiving money from this initiative. Once the legacy comes to an end, future PAC's will have to revamp how they receive funding as Knight Road Legacy contributes a large amount.

### **b) Winter Concerts – Outlining PAC's Involvement**

**For the winter concerts coming up soon, the PAC will** be designing the stage and assisting with the organization of students during the concerts. Volunteers will be needed for stage design, setup, take down and for “back stage” support.

### **c) Christmas Hampers for Families**

The PAC is working towards fulfilling 15 hamper requests for the Holiday Hamper program. PAC has received notice that they will be provided with hams via a contact at FG Leary.

The PAC is happy to announce that due to some very generous Watson family donations, the PAC is able to provide similar hampers as previous years filled with more than just non-perishable items to make a special impact at Christmas for our families. Thank you Watson Community!!

## **IX. Volunteer Opportunities**

**a) Hot Lunch** – Apply for opportunities through Munch-a-Lunch

**b) Winter Concerts** – Volunteers will be needed for set up on December 8<sup>th</sup>; Volunteers will be needed for backstage organization during the concerts on December 10<sup>th</sup> and December 11<sup>th</sup>

**c) Holiday Treats for Staff** – Next treat day for staff will be December 17<sup>th</sup> during Spirit Week

## **X. Principal's Report**

**a) November's Theme** – The theme (gratitude and appreciation) is being received well. December's theme is acts of kindness.

**b) Staffing Information** – The administration has hired 3 more staff members and are in the process of hiring 2 more EA's.

**c) Meeting with the District on School Capacity Discussion** – There is a parent / guardian meeting organized for Tuesday, December 2<sup>nd</sup> at 7pm at Watson Elementary so that families can receive information about upcoming proposed changes to school catchments and student distributions. School board members and admins will be present and will be taking questions. All families are encouraged to attend. If you have questions and cannot attend please email [communications@sd33.bc.ca](mailto:communications@sd33.bc.ca).

**d) Wildcat Wednesday** – This themed event has been repurposed into Friendship Friday. It is a great effort to have mixed age activities and thoroughly enjoyed by the students.

**e) Winter Concerts** – Concert planning is underway. Concerts will be split into several groups to accommodate an expected large attendance. The concerts will be filmed by GW Graham students for those that are not able to attend and for extended family members to view. A link

for the concert recordings will be available on a private Youtube channel and will be shared with families after the event.

**f) Learning Updates** – Report cards will be coming home with students December 12<sup>th</sup>.

**g) Spirit Week** – Spirit Week will run Monday, December 15<sup>th</sup> to Friday, December 19<sup>th</sup>. The themes for each day were chosen in an attempt to keep things simple and inclusive. The themes are as follows: Monday – wear red/ green; Tuesday – holiday head gear; Wednesday – candy cane day; Thursday – holiday sweater / dress; Friday – PJ day.

**h) Last Day Before Holidays** – December will be the last day of session. Holiday break will extend through to January 4<sup>th</sup>. School is back in session January 5<sup>th</sup>.

**i) Parking Lot** – Attempts were made to involve the school district in managing parking lot safety. Administrators were on site to remind drivers of the rules and to ensure there was proper flow through. There was some resistance but lots of good participation and discussions. Thank you for parking on side roads, being patient and taking turns with parking lot spaces. Please keep in mind that the parking limitations are in place for everyone's safety.

## **XI. Open Discussion / Questions**

### **a) Watson Road**

There are future plans to expand (widen) Watson Road to the point that both sides have sidewalks and perhaps a central turning lane. The city is looking at proposals and want the work completed by December 2026.

**b) Proposal** – Sarah Allen and Courtney Langelaan attended the meeting and asked if the school / PAC could assist with funds for a classroom item. Sarah and Courtney often work with students and need the ability to have students sit on the floor with a surface to write on. They had sourced laptop desks from Michels at a cost of approximately \$9.99 per desk (but a coupon was available to cut the cost down further). The amount of desks requested was 20. Admins advised that there was a possibility of using funds left over from last years teacher lists. If not PAC will assist with the costs.

## **XII. Next Meetings**

The next meeting of the Watson PAC will be on Tuesday, January 20<sup>th</sup> at 7pm in the school

library.

The February meeting will be Tuesday, February 24<sup>th</sup> at 7pm in the school library.

### **XIII. Adjournment**

Kelsey O. adjourned the meeting at 8:10pm.

**Minutes submitted by G. Marshall.**

# Watson PAC Revenue & Expense

## October 2025

Account Overview				
Account	Beginning of Period	End of Period	Variance	
General Account	22,836.18 \$	19,921.76 \$	(2,914.42)	
Playground Account	25,015.20 \$	25,023.70 \$	8.50	
Gaming Account	9,062.20	12,161.53 \$	3,099.33	
<b>Account Total</b>	<b>\$ 56,913.58</b>	<b>\$ 57,106.99</b>	<b>\$ 193.41</b>	

General Account - Revenue		
Revenue	Amount	Note
Coupon Book (E-Transfer) \$	525.00	
Munchalunch Credit (E-Transfer) \$	21.00	
Square (Test Purchase) \$	3.90	
Munchalunch Revenue \$	6,497.86	
Recieved E-Transfer \$	32.00	
<b>Revenue Total</b>	<b>\$ 7,079.76</b>	

General Account - Expenses		
Expense	Amount	Note
Treat Day \$	173.48	
Custodial Appreciation Day \$	70.98	
Meet the Teacher \$	12.37	
PAC Meeting Snacks \$	42.04	
New Family Tea \$	17.50	
PAC Supplies \$	66.48	
Teacher Appreciation Day \$	140.20	
Hot Lunch \$	1,047.46	
Halloween Dance Concession \$	660.22	
Halloween Dance Pizza \$	577.20	
Support Resources \$	1,000.00	
Stream of Dreams (Fish Paint) \$	1,000.00	
Teacher Wishlist \$	4,200.00	
Coupon Book Purchase \$	975.00	
ETransfer Fee \$	11.25	
<b>Expenses Total</b>	<b>\$ 9,994.18</b>	

Gaming Account - Revenue		
Revenue	Amount	Note
Annual Gaming Contribution	\$8,840.00	
<b>Revenue Total</b>	<b>\$8,840.00</b>	

Gaming Account - Expenses		
Expense	Amount	Note
Halloween Dance Decor \$	33.58	



# Together We Grow

## Watson Elementary School 2025 – 2026

Every staff and student brings unique strengths, perspectives,  
and experiences that make our school community stronger.  
When we embrace our differences and support one another, we all flourish!

- September** **Welcome & Belonging:** Create school & classroom communities where everyone feels at home
- October** **Celebrating Differences:** Explore how each of us are unique individuals
- November** **Gratitude & Appreciation:** Recognize what each person contributes to our community
- December** **Acts of Kindness:** Small gestures make a big difference in others' lives
- January** **New Beginnings:** Set inclusive goals and support each other's resolutions
- February** **Friendship & Connection:** Build bridges across differences and strengthen relationships
- March** **Overcoming Challenges:** Support others through difficulties and celebrate perseverance
- April** **Environmental Care:** Work together to care for ourselves, others, and our place
- May** **Leadership & Voice:** Encourage others to share their ideas and take initiative
- June** **Reflection & Growth:** Celebrate how we've grown together throughout the year

