

WATSON ELEMENTARY SCHOOL
PAC MINUTES
APRIL 21ST, 2026 @ 7:00PM
LOCATION: WATSON ELEMENTARY LIBRARY

In Attendance:

Council: Kelsey Ohs (Chair), Kele Nash (Co-Chair), Justin Nearing (Treasurer), Geri Marshall (Secretary)

Administration: Jackie Berkes (Watson Elementary Principal); Lisa Fugger (Watson Elementary Vice Principal)

Attendees: Mimi Nearing, Jaime Vieira, Kat Fengler

I. Welcome / Call to Order

Kelsey O. called to order the regular meeting of the Watson Elementary School Parent Advisory Council (PAC) at 7:05pm on April 21st, 2026.

II. Introductions

Kelsey O. conducted introductions with all persons present.

III. Adoption of Agenda

Kelsey O. introduced the agenda for the April Watson PAC Meeting. Copies were available on site for viewing and were posted online prior to the meeting.

A single amendment to note a discussion point for the Grade 5's roadside speed signs was added.

The motion to accept the agenda was CARRIED. *The agenda was approved.*

IV. Approval of February General Meeting Minutes

Kelsey O. asked for a motion to accept the February General PAC Meeting Minutes. Copies of the meeting minutes were available online for viewing prior to the meeting.

The motion to accept the minutes was CARRIED. *The minutes were approved.*

V. Reports

a) Chair

i) *Playground Update* – There has been a noted 20% increase for costs of playground items / equipment which will affect the playground planning and design. Kelsey is working with the designer on a redesign to bring the cost down. They are focused currently on researching appropriate and cost effective playground equipment.

ii) *Chilliwack Foundation Audit* – The Chilliwack Foundation is a non-profit organization that has been a trustee of funds left in its care by public-spirited citizens in the Chilliwack area since its creation in 1985. All funds donated are held in trust and used to benefit organizations in the Chilliwack community.

The Chilliwack Foundation is performing audits on all donations and given that Watson Elementary has received prior donations, the Foundation will be on site at the school on April 22nd to view what the funds were spent on (namely playground equipment). PAC expects this to be a quick and seamless event.

iii) *Fundraising* – A Krispy Kreme fundraiser is in progress to support intermediate activity day. Ordering closes Thursday, April 23rd and is facilitated via MunchaLunch. Pickup is on Thursday, April 30th.

Neufeld Farms - Ordering will begin in May and pickup will be June 10th in the evening.

b) Co-Chair / Hot Lunch

i) *Term 2 PAC Snack* – The PAC served Made Good morning bars and cheese strings (considering all dietary restrictions). Any leftover product was shared with the lunch program.

ii) *Knight Road Legacy* – The Knight Road Legacy Association (KRLA) has received more than \$2 million thanks to contributions from Chances Chilliwack. As part of a 20-year agreement, Chances Chilliwack provides annual payments to the organization based on the casino's performance each year.

Watson Elementary receives funds yearly from this organization and will so for the next 6 to 7 years. PAC did attend this year's AGM which gave a history of how the organization came to be (this information will be shared on the PAC webpage) which is nice to know.

PAC is set to receive a rather large sum between \$15,000 and \$15,500.

iii) *New Vendor TCBY* - We had a treat day with our new vendor TCBY (frozen yogurt). It was a big success and a great experience. TCBY did all the labeling and pre-bagging. PAC volunteers just had to deliver the items. We will be using them again.

iv) *Term 3 PAC Treat* – PAC has offered to do Bannock again for the term 3 PAC treat. Admins will get back to the PAC to see if this is desired.

c) Treasurer

The February and March revenue expense sheet presented showed movement of funds to support the Tropical Dance and revenue for the dance.

The Excel Martial Arts fundraiser was a success due to purchases of passes and Excel donating the value of any unsold passes (at a value of approximately \$450) to the PAC.

Purdy's profit was noted and Hot Lunch expenses were withdrawn.

Further general costs included: Ready, Set, Explore event, PAC supplies and PAC meetings.

In general, the budget is looking strong and in line with what was predicted. There is still a good amount of excess funds not allocated with will be looked at in further meetings.

PAC is still budgeting \$10,000 to add to the Playground Fund by end of year.

**See Attached Watson PAC Revenue & Expense Sheet*

The PAC Revenue & Expense Sheet presented represents 2 months of movement as the PAC did not meet over the March Break.

d) Grade 5 Fundraising

i) *Bottle Drive* – The bottle drive in the Watson parking lot occurred and was a great success generating \$594.40 in profit. This will be pursued in the future again.

ii) *Upcoming* – There will be another Smencil sale organized as well as freezie sales conducted later in May.

In general, the fundraising is on track and expected to be sufficient to may for the Grade 5 end of year trip and celebration. PAC will be contributing cupcakes to the celebration.

VI. Old Business

i) *Speed Signs* – The speed signs created by the grade 5 students for roadside in front of the school are very noticeable. Admins and parents have noticed a reduction in speeding in front of the school. It seems the best designs are big, bright and bold. This will likely be reoccurring project.

In addition, more bylaw presence with speed signs are planned for in front of the school at various times for the rest of the year.

VII. New Business

i) *Appreciation Days* – Appreciation day for Office Admin is April 22nd. Appreciation day for Principals is May 1st.

ii) Historically has hosted a luncheon for the entire staff. The date was set for this event as Monday, June 8th.

iii) *Confirming PAC's involvement in Kinderfair* – PAC will have a table at the Kinderfair on Mat 20th and will have packages for giveaway.

iv) *PAC AGM* - (May 12th) – The PAC AGM is set for May 12th. A reminder that the current chair will be departing at the end of the current term. There is a call for new nominations. Forms will be sent home with AGM reminders and a nomination form. Anyone can nominate others or self-nominate.

v) *The Lorax* – There has been a request from the music department to have volunteer support and PAC support for an upcoming production of The Lorax. Areas of support needed will be specifically the stage design and setup. There will be a callout as well for orange shirts in a variety of sizes to borrow from families for the production.

vi) *Bike Swap* - The bike swap is still going ahead on Saturday, May 30th. Planners are still working on the background details. Volunteers will be needed to pump tires and adjust seats. Someone with the truck is needed to take bikes to donation if they are not used

VIII. Volunteer Opportunities

i) *The Lorax* – The music department needs help with this production with stage decoration. Performances will be May 6th in the afternoon and evening.

ii) *Hot Lunch* – apply through Munch a Lunch

IX. Principal's Report

i) *Terry Fox Run* – The run raised 753.65 through coin, cash and online donations.

The school had a visit from Fred Fox with the Terry Fox foundation. He was present to speak to school about the Fox family and their experiences. The school was honored to have the opportunity to engage with the family.

ii) *Reducing next year by 2 divisions* – For the 2026 / 2027 school year Watson Elementary has many Grade 5 students leaving the school and fewer kindergarteners coming in for the year. As a result Watson will be reducing next year by two divisions.

iii) *Pro D Day* - There will be a Pro D Day on April 24th. Admins and teachers will be obtaining training on a variety of individual topics that day.

iv) *Volunteer Tea* – A volunteer tea will take place April 29th at 11:30am at the school.

v) *Friendship Friday* - The next Friendship Friday will be May 1st and the theme will be “show and share”. Students will be able to choose something they can share with their Friendship Friday group.

vi) *Star Wars Day* – Star Wars Day is May 4th. Students are encouraged to wear Star Wars or space gear. Reminder to parents that no weapons or masks are permitted.

vii) *Missing and Murdered Indigenous Women and Girls Day* - On May 5th the school will be engaging in a new event to commemorate missing and murdered indigenous women and girls. Admins are still talking about what this event will look like as it is new to the school. There are considerations to make the event age appropriate. The school will be focused on a theme of kindness for this event.

viii) *Spring Concert (The Lorax)* – PAC thanks volunteers in advance for any involvement they can give. This year's spring concert is different from the past and will be a full-on production of The Lorax. A run through and rehearsal are planned.

ix) *Transition Periods* - Admins are in talks with transition teams that are handling movement of the Grade 5's to middle school and the movement of new students into kindergarten. Transition activities will occur similar to previous years. Admins are having additional meetings with any families who request them.

Transitions to middle school are being impacted by Policy 377 (School Admission and Choice). Addresses are being reviewed and students are needing to go to their catchment middle school. Admins are looking at the address the student is currently residing at. There is a waitlist process as well. The policy has been implemented to handle higher numbers in the middle school age range that are transitioning through the school district.

x) *Boundary Review* – The School District boundary review is still in progress and in the consultation phases. There will be a board supported decision in June 2026. Implementation of new boundaries will occur in September 2027.

xi) *Pro D Day* - A Pro D Day will occur on May 15th.

xii) *Victoria Day* - There will be no school on Victoria Day which is May 18th.

xiii) *National Indigenous People's Day* - Staff are working on a new event to honor National Indigenous Peoples Day. Invitations will be sent to all families for a gathering in June. There will be a presentation and crafts/art and a meal. This event will expose families to learning similar to what students receive in school. RSVP requested will be sent by Survey Monkey.

xiv) *Drills* - The district has notified schools that drills should be planned out in advance and there should be no surprise drills. Watson Elementary will communicate in advance with families when a drill is planned.

X. Open Discussion / Questions

i) *Feedback regarding Lunchtime Monitor Program* - Feedback was received regarding Grade 5 monitors showing Grade 4 students what is expected of lunch time monitors to prepare them for the upcoming year. Jamie Vieira is already aware of this request and has training in place after June 1st for grade 4's to try out their skills as lunchtime monitors.

XI. Next Meeting

The next meeting of the Watson PAC will be the AGM on Tuesday, May 12th at 7pm in the school library.

XII. Adjournment

Kelsey O. adjourned the meeting at 7:53pm.

Minutes submitted by G. Marshall.

Watson PAC Revenue & Expense

February 2025

Account Overview				
Account		Beginning of Period	End of Period	Variance
General Account	\$	24,258.74	22,975.32	\$ (1,283.42)
Playground Account	\$	3.23	3.23	\$ -
Gaming Account	\$	12,161.53	11,732.17	\$ (429.36)
Account Total	\$	36,423.50	\$ 34,710.72	\$ (1,712.78)

General Account - Revenue		
Revenue	Amount	Note
Purdys Profit Xmas 2025	\$ 765.84	
Munchalunch Payment	\$ 1,201.78	
Excel Martial Arts	\$ 450.00	
Tropical Dance Revenue	\$ 384.11	

Revenue Total \$ 2,801.73

General Account - Expenses		
Expense	Amount	Note
Hot Lunch	\$ 3,729.84	
Petty Cash (Dance Concession)	\$ 200.00	
PAC Meetings	\$ 51.23	
Hot Lunch (Admin Costs)	\$ 82.31	
Ready, Set, Explore	\$ 18.02	
ETransfer Fee	\$ 3.75	

Expenses Total \$ 4,085.15

Gaming Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$0.00	

Gaming Account - Expenses		
Expense	Amount	Note
Tropical Dance Decor	\$ 26.86	
ETransfer Fee	\$ 2.50	
Tropical Dance DJ	\$ 400.00	

Expenses Total \$ 429.36

Playground Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$ -	

Playground Account - Expenses		
Expense	Amount	Note
Expenses Total	\$ -	

Account Variance				
Account		Revenue Total	Expense Total	Variance
General Account	\$	2,801.73	\$ 4,085.15	\$ (1,283.42)
Gaming Account	\$	-	\$ 429.36	\$ (429.36)
Playground	\$	-	-	-

Expense	Amount	Note
Expenses Total	\$-	

Playground Account - Revenue

Revenue	Amount	Note
Revenue Total	\$-	

Playground Account - Expenses

Expense	Amount	Note
Expenses Total	\$-	

Account Variance

Account	Revenue Total	Expense Total	Variance
General Account	\$5,660.61	\$146.89	\$5,513.72
Gaming Account	\$-	\$-	\$-
Playground	\$-	\$-	\$-

Watson PAC Revenue & Expense

March 2025

Account Overview				
Account		Beginning of Period	End of Period	Variance
General Account	\$	22,975.32	\$ 21,259.25	\$ (1,716.07)
Playground Account	\$	3.23	\$ 3.23	-
Gaming Account	\$	12,161.53	\$ 12,161.53	-
Account Total	\$	35,140.08	\$ 33,424.01	\$ (1,716.07)

General Account - Revenue		
Revenue	Amount	Note
Munchalunch Revenue	\$ 429.43	
Tropical Dance Revenue	\$ 610.30	
Hot Lunch Payment	\$ 24.00	

Revenue Total \$ 1,063.73

General Account - Expenses		
Expense	Amount	Note
Hot Lunch	\$ 2,135.92	
Hot Lunch Supplies	\$ 203.79	
PAC Snack	\$ 415.20	
PAC Supplies - Admin Labels	\$ 22.39	
ETransfer Fee	\$ 2.50	

Expenses Total \$ 2,779.80

Gaming Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$0.00	

Gaming Account - Expenses		
Expense	Amount	Note
Expenses Total	\$ -	

Playground Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$ -	

Playground Account - Expenses		
Expense	Amount	Note
Expenses Total	\$ -	

Account Variance				
Account		Revenue Total	Expense Total	Variance
General Account	\$	1,063.73	\$ 2,779.80	\$ (1,716.07)
Gaming Account	\$	-	-	-
Playground	\$	-	-	-

Together We Grow

Watson Elementary School 2025 - 2026

Every staff and student brings unique strengths, perspectives, and experiences that make our school community stronger. When we embrace our differences and support one another, we all flourish!

- September** **Welcome & Belonging:** Create school & classroom communities where everyone feels at home
- October** **Celebrating Differences:** Explore how each of us are unique individuals
- November** **Gratitude & Appreciation:** Recognize what each person contributes to our community
- December** **Acts of Kindness:** Small gestures make a big difference in others' lives
- January** **New Beginnings:** Set inclusive goals and support each other's resolutions
- February** **Friendship & Connection:** Build bridges across differences and strengthen relationships
- March** **Overcoming Challenges:** Support others through difficulties and celebrate perseverance
- April** **Environmental Care:** Work together to care for ourselves, others, and our place
- May** **Leadership & Voice:** Encourage others to share their ideas and take initiative
- June** **Reflection & Growth:** Celebrate how we've grown together throughout the year

