

Watson Elementary School

PAC Meeting Minutes

Thursday, June 18, 2026 @ 7:00pm

Location: Watson Elementary School Library

In Attendance:

Council: Mimi Nearing (Chair), Justin Nearing (Treasurer), Kele Nash (Secretary)

Administration: Jackie Berkes (Watson Elementary Principal), Katie White (Watson Elementary new Vice-Principal)

Attendees: Kelsey Ohs (Past Chair), Mary Glasgow-Brown, Joelle Heustis, Geri Marshall

I. Welcome / Call to Order

Mimi N. called to order the PAC General Meeting of the Watson Elementary School Parent Advisory Council (PAC) at 7:01pm on Thursday, June 18, 2026.

II. Introductions

Mimi N. conducted introductions with all persons present.

III. Adoption of Agenda

Mimi N. introduced the agenda for the Watson PAC General Meeting. Copies were available for viewing and posted online prior to the meeting.

The motion to accept the agenda was CARRIED. The agenda was approved.

IV. Approval of the May Annual General Meeting Minutes

Mimi N. asked for a motion to accept the May 12, 2026 Annual General Meeting Minutes. Copies of the meeting minutes were available online for viewing prior to the meeting.

The motion to accept the May Annual General Meeting was CARRIED. The minutes were approved.

V. Reports

a) Chair

Mimi Nearing shared that she has been working closely with outgoing Co-Chair Kelsey Ohs to transition into the role. Current efforts include reviewing PAC operations, bank accounts, budgeting, and planning for the upcoming school year.

b) Hot Lunch Coordinator

Pita Pit | Thursday, May 28, 2026

Pita Pit remains a popular choice among students. While we have successfully used the Chilliwack location in the past, this order experienced delays in preparation and delivery,

and several items were missing from the initial order, requiring a follow-up delivery. Fortunately, sufficient volunteers were available to help minimize disruptions and ensure lunches were distributed as efficiently as possible. Moving forward, PAC plans to work with the Sardis location, which is now equipped to accommodate large school orders.

Kona Ice | Monday, June 15, 2026

For future bookings, PAC will request that two trucks be available to reduce wait times. Watson PAC will receive a 10% fundraising return, which will be sent via e-transfer once Kona Ice completes its accounting.

Bannock for National Indigenous Peoples Day | Wednesday, June 17, 2026

PAC volunteers prepared more than 500 pieces of bannock for students and staff in recognition of National Indigenous Peoples Day. Accommodations were made for classes attending field trips. While volunteer recruitment was challenging, seven volunteers assisted, and preparation was completed by approximately 11:30 a.m.

Grade 3-5 Field Trip Lunch | Friday, June 19, 2026

The school was able to secure a new venue for the Grade 3-5 Field Trip at the last minute. This will be complimented by a hot dog, chips and drinks lunch sponsored by the school and prepared by PAC Volunteers.

Starfish Backpack Program

Planning is underway with Hayley Cooke to prepare 12 summer food hampers for families participating in the Starfish Backpack Program.

Year End Review

PAC continues to prioritize affordable and inclusive hot lunch options while introducing new vendors. Families are encouraged to submit suggestions for future vendors, keeping in mind dietary considerations such as gluten-free, dairy-free, nut-free and vegetarian options.

c) Treasurer

General Account Revenue

The Treasurer reported that PAC finances remain in a strong position heading into the 2026–2027 school year.

PAC continues to receive proceeds through the Knight Road Legacy casino funding initiative, which is expected to continue for six more years. Discussions are underway

regarding long-term investment options to maximize the benefit of these funds for future students.

Please refer to the attached May 2026 Revenue and Expense Statement for detailed financial information.

d) Grade 5 Fundraising

No report was provided, as Grade 5 Representative, Jaime Vieira was unable to attend the meeting.

VI. Old Business

a) Purchased Feather Flags

PAC purchased feather flags to improve visibility at school events, sporting activities, and fundraisers. The flags will be stored in the PAC kitchen. Has already been used for 3 Track & Field events, Primary Fun Day and our most recent PAC Meeting. A sign-out system was recommended to track usage and location.

b) Kinderfair | Wednesday, May 20, 2026

PAC hosted an information table featuring beverages, snacks, and sticker activity sheets for incoming kindergarten students. PAC also contributed \$200 toward customized tote bags for students beginning Kindergarten in September.

c) Bike Sale | Saturday, May 30, 2026

PAC supported the Bike Sale through advertising, printing materials, organizing supplies, providing a cash float, and operating the Square payment system. Three additional volunteers assisted with inflating tires and pricing bicycles and scooters.

The event raised **\$1,232.94** after Square processing fees.

Suggestion for Future Years: Coordinate the Bike Sale with the Grade 5 Bottle Drive to increase visibility and encourage Grade 5 student volunteer participation.

d) Neufeld's Fundraiser | May 14-June 1, 2026

The fundraiser generated **\$572** in profit for PAC.

Suggestion: Improve calendar visibility and advance promotion of all fundraising opportunities.

e) Intermediate Activity Day | Tuesday, June 16, 2026

PAC contributed \$770 toward transportation and a skateboarding clinic. The event was well attended, and students enjoyed a variety of activities.

VII. New Business

a) PAC Executive Code of Ethics

The 2026–2027 PAC Executive members will complete and sign the PAC Code of Ethics

VIII. Volunteer Opportunities

There are no volunteer opportunities scheduled during the summer months. Recruitment will resume in September.

IX. Principals Report

1. We love our PAC! Thank you for everything!

Expressed appreciation to PAC members and volunteers for their ongoing support throughout the year.

2. Waterslide Field Trip | June 19, 2026

Following the unexpected closure of the annual waterslide venue, administration secured Play Abby (Chilliwack location) as an alternative for the Grade 3–5 year-end field trip on June 19.

3. Activity Day | June 16, 2026

Intermediate Activity Day was a success, with students enjoying their selected activities and venues.

4. Family Gathering | Wednesday, June 17

The Family Gathering on June 17, organized by Hayley Cooke and Lisa Fugger, welcomed more than 100 participants for an evening focused on Indigenous culture, learning, music, storytelling, and a shared meal.

5. Grade 5 Celebration | Wednesday, June 24

Grade 5 Celebration will take place on June 24 from 10:30am - 12:30pm in the gym.

6. Early Dismissal / Last Day of School | Thursday, June 25, Early Dismissal 11:24am

7. Administrative Day | Friday, June 26. No school for students.

8. First Day of School | Tuesday, September 8, 2026. 8:24am-10:24am.

9. **2026/2027 Dismissal Times** Beginning in September, the regular afternoon dismissal time will be adjusted to 2:29 p.m.

10. **Angela Murphy – Peaceful Classrooms.** Angela Murphy will provide professional development for staff focused on creating peaceful classrooms and supporting student well-being.

11. **Going deeper with Truth and Reconciliation.** District professional development will include learning with Dustin Louie to further support Truth and Reconciliation initiatives.

12. Meet the Teacher Night | Wednesday, September 23, 2026, 5:30-6:30pm

13. New Family Tea | Friday, September 25, 2026, 1:30pm

X. Open Discussion

a) Kindergarten Family Communication

Discussion focused on ensuring incoming Kindergarten families receive clear information regarding schedules and school routines prior to the start of the school year.

b) Potential New Budget Item | Classroom Sensory Kits

PAC discussed the possibility of funding classroom sensory kits during the upcoming school year. Further consultation will take place with Resource Teacher, Jacquie Turner regarding needs, costs, and implementation.

c) School Signage Board

The school sign located near the crosswalk is showing signs of weathering. Principal Berkes will consult with School Facilities regarding potential updates or replacement.

d) School Zone Safety Signs

The Grade 5 class will continue work on creating new corrugated plastic 30 km/h school zone signs during the fall.

XI. Next Meeting

The next general meeting of the Watson PAC will be on **Tuesday, September 29, 2026**, at 7:00pm in the school library.

XII. Adjournment

Mimi N. adjourned the meeting at 7:49pm.

Minutes Submitted by Kele Nash.

Watson PAC Revenue & Expense May 2026

Account Overview				
Account	Beginning of Period	End of Period	Variance	
General Account	25,533.52	\$38,520.86	\$	12,987.34
Playground Account	\$ 3.23	\$ 3.23	\$	-
Gaming Account	\$ 12,161.53	\$ 12,161.53	\$	-
Account Total	\$ 37,698.28	\$ 50,685.62	\$	12,987.34

General Account - Revenue		
Revenue	Amount	Note
Knight Road Legacy	\$ 15,300.00	
Munchalunch Revenue	\$ 568.10	
Bike Swap Sales	\$ 516.25	
Revenue Total	\$ 16,384.35	

General Account - Expenses		
Expense	Amount	Note
Principle Appreciation Day	\$ 73.88	
Admin Appreciation Day	\$ 64.56	
PAC Snacks	\$ 37.18	
Intermediate Day Fundraiser (Krispy Kreme)	\$ 643.50	
Hot Lunch	\$ 1,498.76	
Munchalunch Subscription	\$ 369.60	
Kinderfair	\$ 86.83	
Feather Flags	\$ 415.20	
Etransfer Charge	\$ 7.50	
Petty Float	\$ 200.00	
Expenses Total	\$ 3,397.01	

Gaming Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$0.00	

Gaming Account - Expenses		
Expense	Amount	Note
Expenses Total	\$ -	

Playground Account - Revenue		
Revenue	Amount	Note
Revenue Total	\$ -	

Playground Account - Expenses		
Expense	Amount	Note
Expenses Total	\$ -	

Account Variance				
Account	Revenue Total	Expense Total	Variance	
General Account	\$ 16,384.35	\$ 3,397.01	\$	12,987.34
Gaming Account	\$ -	\$ -	\$	-
Playground	\$ -	\$ -	\$	-